C.W.A. - LOCAL 1106 By-laws REVISED December 20th, 2022

ARTICLE I – NAME

This Local shall be known as Local 1106, Communications Workers of America.

ARTICLE II – JURISDICTION

Jurisdiction of this Local shall be the jurisdiction assigned by the Union and appearing on the face of the Local Charter.

ARTICLE III – OBJECTS

The objects of Local 1106 shall be to represent and serve the workers within its jurisdiction in accordance with the By-Laws and Rules of the Local and the Constitution and policies of the Union.

ARTICLE IV - LOCAL STRUCTURE

1. Membership
2. Executive Board
3. Officers
4. Committees

ARTICLE V – MEMBERSHIP

Section l - Eligibility

Any person eligible for membership in the Communications Workers of America, as defined in Article V of its Constitution, shall be eligible for membership in this Local if performing work within the Local’s

assigned jurisdiction, or if employed on a part-time or full-time basis by the union. (05/01/02)

Section 2 - Application

1. Membership in the Local shall be obtained upon the approval of any Membership Committee authorized to accept *or* reject membership in behalf of the Local, subject to the right of the Local to overrule the decision of a Membership Committee. (8/25/93)
2. The initiation fee for all new members shall be $5.00.
3. The Local Executive Board has the right to waive the initiation fee under the C.W.A. Constitution.

Section 3 - Transfers

The transfer of membership from this Local to the jurisdiction of another Local and from another Local to the jurisdiction of this Local shall be made in accordance with Article V, Section 3 of the Union Constitution.

ARTICLE VI - DUES AND ASSESSMENTS (6/25/13)

Section 1

Each member of the Local shall pay 1.95% of their basic weekly wage rate per week.

Section 2 - Local Special Assessments

The membership of this Local may levy a special assessment only in the same manner as provided for changing Local dues. However, any special assessment levied shall be in compliance with Article VI, Section 3 of the Union Constitution.

ARTICLE VII - GOVERNING AUTHORITY

Section 1 - Membership

The affairs of this Local shall be governed by its membership in accordance with the Constitution and policies of the Union in the following manner:

1. Through action taken in membership meetings or by referendum of the membership.
2. Through actions and decisions of the Local Executive Board between membership meetings.
3. Through actions and decisions of the Local Officers between meetings of the Executive Board.
4. The action and decisions of the Executive Board and Officers of the Local between Local meetings may be overruled by the membership in a Local meeting or by referendum.

Section 2 - Executive Board

The Local Executive Board shall consist of the following:

1. Local Officers:
   * + 1. One President
       2. One Vice President
       3. One Secretary-Treasurer
2. Two Business Agents
3. One Executive Board Member
4. The Executive Board shall be elected by a majority of eligible voters of the entire Local who cast a vote. If no one nominee receives a majority of votes cast on the first ballot, the vote shall be taken again and the two nominees receiving the most votes shall be the nominees on the second ballot.
5. If as result of organizing, a new non Telecom sector may be established.

ARTICLE VIII - LOCAL MEETINGS

* 1. Regular membership meetings of this Local shall be held quarter­ annually.
  2. The 3rd quarter meeting must be held in September to go over and establish a budget.
  3. Special meetings shall be called by:

1. A majority of the Local Officers.
2. A petition signed by a majority of the Local Executive Board.
3. A petition signed by one hundred or more members of the Local in good standing.
4. Upon the receipt of a proper petition the Local Officers shall call a special meeting within ten days.
5. Notice of special meeting shall specify the purpose for which the meeting is called and no other business may be transacted at such meeting.

ARTICLE IX - LOCAL DELEGATES TO THE INTERNATIONAL CONVENTION (5/30/80)

1. The Local Officers shall be Delegates to the Union Convention, and the Local President shall be Chairman of the Delegation.
2. Additional Delegates and alternate delegates to the Union Convention will be elected by the membership voting by secret ballot.
3. The Convention votes assigned each delegate will be in accordance with Article VIII of the Union Constitution.
4. It shall be the duty of the Secretary of the Local to certify the Local Delegates to the Union Convention to the Secretary-Treasurer of the Union within the time limits specified in Article VIII of the Union Constitution.
5. The Local may instruct the members of the delegation to the Union Convention as to how they shall vote on specifically designated matters that may arise at such conventions.

ARTICLE X \_ LOCAL COMMITTEES

1. The Local shall have the following regular committees:
   1. Education Committee
   2. Election Committee
   3. Organizing Committee
   4. Legislative Committee
   5. Membership Committee or Committees
   6. Community Services Committee
   7. Civil Rights & Equity Committee
   8. Women’s Committee
2. Members of all committees shall be appointed by a majority vote of the Executive Board, subject to the right of the Local Membership to overrule such appointments.
3. Vacancies on committees shall be filled in the same manner as the original appointments.
4. A member of any Local Committee may be removed by a majority vote of the Executive Board, subject to the right of the Local to overrule the action of the Executive Board. A Committee member may also be removed by action of the Local in a membership meeting.
5. Duties of Committees:
6. Membership Committee – The Membership Committee, composed of the Local Stewards, shall accept or reject membership applications in accordance with the By-Laws and rules of this Local and Article V of the C.W.A. Constitution and policies of the Union.
7. Legislative Committee - The Legislative Committee shall assist in developing and pursuing the program of the Union and the Local in the Legislative field. It shall be responsible for the Local’s program to register each qualified voter.
8. Organizing Committee - The Organizing Committee, composed of the Local Stewards, shall assist the Local Officers and members in organizing all non-union employees within the Local's jurisdiction.
9. Election Committee - The Election Committee shall conduct all nominations and elections and referenda of this local.
10. Education Committee - The Education Committee shall assist in developing the Local's Educational Program and, with the Local Officers, be responsible for effectuating the Union's and Local's educational programs.
11. Community Services - The Community Services Committee shall assist in developing all Community Services programs.
12. Civil Rights & Equity Committee – The Equity Committee shall study and report to the Local on the ways and means of eliminating discrimination on the basis of sex, race, or any other basis.
13. Women’s Committee – The Women’s Committee shall study and report to the local on the ways and means of eliminating discrimination on the basis of sex, race or any other basis.

ARTICLE XI - ORDER OF BUSINESS

1. The Order of business at a Local meeting shall be as follows:
   1. Call to order and pledge allegiance to the flag of the U.S.A.
   2. Roll call of Executive Board.
   3. Reading and action on minutes of previous meeting
   4. Report of Officers
   5. Report of Committees
   6. Unfinished business
   7. New Business
   8. Good and Welfare
   9. Adjournment
2. The order of business may be suspended by a two-thirds (2/3) vote of the members present.

ARTICLE XII - EXECUTIVE BOARD, LOCAL OFFICERS, CHIEF AND LOCAL STEWARDS, AND THEIR DUTIES

Section 1 - Executive Board

1. The Executive Board shall be:
2. Local Officers
3. Business Agents
4. Executive Board Member
5. The duties of the Executive Board shall be as follows:
   1. Responsibility for making decisions and taking action in behalf of the Local between membership meetings on all matters concerning the good and welfare of the members.
   2. Has the power to recommend changes in wages and expenses of such persons as is necessary to carry on the business of the Local. No changes (5/2/77) in salary structure or expenses may occur between Budget Meetings.
6. Cause an annual budget to be prepared and presented to the membership for approval.
7. Interpret the by-laws subject to membership approval.
8. Responsibility for the authorization of such officers as they deem necessary to countersign checks drawn on the funds of the Local by the Secretary-Treasurer.
9. Authorized to initiate a referendum of the membership by a majority vote if a lack of a quorum at a membership meeting has caused failure to conduct Local business.
10. To hold monthly Executive Board meetings. Special Board meetings may be called by the Local President or by a majority petition of the Board members. Upon receipt of a proper petition, the Local President will call a meeting of the Executive Board within three days.

Section 2 - Local Officers

1. The Officers of the Local shall be:
2. Local President
3. Local Vice-President
4. Secretary-Treasurer
5. The duties of the Local Officers shall be as follows:
6. The Local President shall:
7. Be responsible for the conduct of all Local business;
8. Preside at Local Membership, Local Executive Board, and Local Officer’s Meetings;
9. Prosecute grievances and appeal them to higher levels of the Union when not satisfactorily settled;
10. Supervise all Local Committees;
11. Approve all authorized bills to be paid, and countersign all checks drawn on the Local treasury;
12. Perform whatever additional duties as may be assigned by the Local Membership, Local Executive Board, or required by the policies or Constitution of the Union;
13. Be spokesman for the Local; and
14. Shall hold no other elective office in the Local or no acting management position in the company.
15. The Vice President shall:
16. Work under the direction of the Local President;
17. Shall serve as Chair of Organizing Committee;
18. Perform whatever duties as may be assigned by the Local Membership, Local Executive Board, or the Local President; and
19. Shall hold no other elective office in the Local or acting management position in the company.
20. The Local Secretary-Treasurer shall:
21. Maintain a record of the Local membership and serve as Chairman of the membership committee;
22. Record and maintain the minutes of all meetings of the Local, the Local Executive Board, or Local Officers;
23. Furnish the District Vice President and Secretary-Treasurer of the Union with copies of any changes in these By-laws within ten days after such changes are made;
24. Be custodian of all assets of the Local;
25. Report to each membership meeting on the financial status of the Local.
26. Be bonded, as must any other person who handles Local funds or property, in accordance with the Union Constitution or any State or Federal law;
27. Cause the payment of all authorized bills approved by the Local President;
28. Perform such other duties as may be assigned by the Local Membership, Local Executive Board, or the Local President; and
29. Shall hold no other elective office in the Local or any acting management position in the company.

Section 3 – Business Agents

1. The Business Agents of the Local shall be:
2. There shall be two Business Agents
3. The duties of the Business Agents shall be as follows:
4. Work under the direction of the Local President;
5. Perform whatever duties as may be assigned by the Local Membership, Local Executive Board or the Local President;
6. Shall hold no other elective office in the Local or no acting management position in the company.

Section 4 – Executive Board Member

1. The Executive Board Member of the Local shall be:
2. One Executive Board Member
3. The duties of the Executive Board Member shall be as follows:
4. Work under the direction of the Local President;
5. Perform whatever duties as may be assigned by the Local Membership, Executive Board or the Local President;
6. Shall hold no other elective office in the Local or no acting management position in the company.

Section 5 - Chief Stewards

1. The Chief Stewards of the Local shall be:
2. One Chief Steward for each geographic area as defined by Article XII, Section 5(C).
3. The duties of the Chief Stewards shall be as follows:
4. Work under the direction of the Local President and Executive Board of the Local;
5. The Chief Steward shall be elected by the membership from each designated geographic area;
6. The term of office shall be three years;
7. The Local Executive Board may, on the request of the majority of the Shop Stewards involved, combine two geographically adjoining districts for the purpose of having one outside Chief Steward for the two adjoining districts and one inside Chief Steward for the same districts. The dissolution of the inside/outside combination can only be done at the time of election for a new three year term and must have the approval of a majority of the involved stewards and the approval of the Executive Board.
8. When a vacancy exists within a Chief Stewards geographic area of responsibility due to a voluntary transfer or retirement, and the existing district falls below thirty members, the Executive Board in that instance may choose not to fill the vacancy and will reassign it to a new geographic area and the vacated geographic area will be eliminated.
9. Shall hold no acting management position in the company.
10. The geographic areas for Chief Stewards are as follows:
11. Astoria/L.I.C. (Inside)
12. Astoria/L.I.C. (Outside)
13. Bayside/Flushing/College Pt. (Inside/Outside)
14. Newtown/Corona/Maspeth/Woodside/Forest Hills (Inside)
15. Newtown/Corona/Maspeth/Woodside/Forest Hills (Outside)
16. Far Rockaway/Belle Harbor (Inside/Outside)
17. Hollis/Ozone Park/Richmond Hill/ Jamaica/North Jamaica (Inside/Outside)
18. Laurelton/JFK Airport (Inside/Outside)

Section 6 - Local Stewards

1. The Local shall have as many Local Stewards as may be deemed necessary

by the Executive Board. Such Stewards shall be elected by the Local

members within the designated group and approved by the Local Executive

Board. The Executive Board may remove a Steward for failure to perform

his or her duties.

1. The Stewards shall work under the direction of the Local President,

Executive Board and the Local.

1. Shall hold no acting management position in the company.

Section 7 – Compensation for Union Business

1. The Officers and Executive Board members shall be compensated at an annual rate**,** payablefifty-two (52) installments as follows:

President……………………………………… 85% of top craft rate

Vice President………………………… 75% of top craft rate

Secretary/Treasurer…………… 75% of top craft rate

Business Agent………………………… 55% of top craft rate

Executive Board Member…… 45% of top craft rate

1. Officers and Executive Board members shall not be entitled to overtime compensation under any circumstances.
2. The Chief Stewards and the Shop Stewards shall be compensated at a rate determined by the Executive Board.
3. Members of the Local will be paid for lost time from regularly scheduled hours with their employer at their regular rate of pay for time spent on duly authorized business of the Local.
4. A copy of the individual’s paystub from their employer showing hourly rate of pay may be required.

ARTICLE XIII - CONDUCT OF MEETINGS, OTHER LOCAL BUSINESS AND QUORUM

1. Membership Meetings and any other business of this Local shall be conducted under these By-laws and rules of the Local and in conformity with the Union Constitution. On questions where the Local By-laws, the Local rules or the Union Constitution do not clearly apply, Robert’s Rules of Order shall govern.
2. The number constituting a quorum for local meetings shall be five percent (5%) of membership.
3. A majority of the Local Officers or a majority of the members of the Local Executive Board or a Local Committee shall constitute a quorum for those bodies.

ARTICLE XIV - NOMINATIONS AND ELECTIONS OF THE LOCAL EXECUTIVE BOARD, CONVENTION DELEGATES AND CHIEF STEWARDS

Section 1 – Nominations

1. Nominations will be by petition.
2. Twenty-one day’s notice shall be given of the procedure for nominations.
3. Nomination petitions will be received by the Secretary-Treasurer on or prior to the second Monday of October for the offices of the Local Executive Board and Chief Stewards.

1. Nomination petitions for additional Convention Delegates will be received by the Secretary-Treasurer twenty-one days prior to elections.
2. Twenty percent of the C.W.A. Local 1106 members in good standing shall be necessary for the offices of the Local Officers, Executive Board, and Convention Delegates.
3. In the event a petition is ruled void, the member shall have seven calendar days to submit a new petition. (8/93)

Section 2 - Elections (5/30/80)

1. Elections for the Local Executive Board and Chief Stewards will be by secret ballot, conducted during the month of November by U.S. Mail Ballot, Post Office Box System.
2. The ballots shall state the candidate elected Local President shall be Delegate to the Union Convention. The ballot for Vice President shall state the candidate elected Vice President shall be a Delegate to the Union Convention. The ballot for Secretary-Treasurer shall state the candidate elected Secretary-Treasurer shall be a Delegate to the Union Convention.
3. Nominees can only appear on the ballot for one office.
4. Nominees must state in writing to the Election Committee that they will serve if elected.
5. Elections for additional Delegates to the Union Convention shall be conducted by mail ballot, Post Office Box System.
6. In the event of only one nominee for any office, the Chairman of the Election Committee shall cast one vote for the candidate and it shall not necessitate an election ballot. The candidate shall be elected by acclamation.
7. Nominees shall be notified by the Election Committee the date, time and place at which the ballots will be counted, and shall be allowed to witness, but shall have no part in the counting of the ballots.

Section 3 - Local Elections Committee

1. The Local Elections Committee shall certify all nominations, conduct all elections and any referenda submitted to the membership in accordance with the Union Constitution and these by-laws.
2. All questions concerning the conduct and challenges of elections shall be determined by the Elections Committee subject to the right of appeal to the Executive Board and, if not resolved, to membership of the Local.
3. A member shall not be permitted to serve on the Election Committee if he iscandidate for any office of the Local or Delegate to the Union Convention.
4. The Local Elections Committee shall conduct a Secret Ballot vote at the Annual Budget Meeting on any Budget item if a majority of those present request it. (5/2/77)
5. The Local Elections Committee shall consist of one Chairperson and six members in good standing.

Section 4 - General Provisions

* 1. The Local Officers and Executive Board shall be elected by a majority vote. If no one nominee receives a majority of votes cast on the first ballot, the vote shall be taken again and the two nominees receiving the most votes shall be the nominees on the second ballot.
  2. Consistent with C.W.A. Convention Action in June 1971, the term of office for Local Officers, beginning with the Election conducted in 1972 will be for three years. Accordingly, preceding Article XIV Section 1(C), Section 2(A), Section 4(E) are amended to conform to the C.W.A. Constitution.
  3. Additional Convention Delegates and Alternate Delegates to the Union Convention shall be elected by plurality vote of the Membership. Additional Delegates will be determined by their plurality standing until the Local’s authorized complement of Delegates, as determined by Article VIII of the Union Constitution, is achieved. The remaining candidates will serve as alternates in accordance with their plurality standing.
  4. Only members of the Local in good standing shall be eligible to vote or hold office.
  5. The term of office shall be for three years except for additional Convention Delegates, which will be one year.
  6. The Executive Board and Chief Stewards shall take office on January 1st.

Section 5 – Vacancies

1. A vacancy in the office of Local President shall be filled by the Local Vice President until there is an election within ninety days.
2. Vacancies in other offices shall be filled in the same manner as that required for regular elections unless the remainder of the term is less than one year. When that occurs, the Executive Board may appoint for the remainder of that term.

ARTICLE XV – STRIKES

The calling, conduct, and termination of strikes affecting this Local shall at all times be carried on in compliance with the rules prescribed by the Union and Article XVIII of its Constitution.

ARTICLE XVI - CHARGES, TRIALS AND APPEALS

Section 1 - Charges

Members of this Local may be fined, suspended, or expelled, in the manner provided in these by-laws, for any of the acts enumerated in Article XIX of the Union Constitution.

Section 2 - Trials

Any accused member, including officers of this Local shall be tried under the provisions of Article XXI of the Union Constitution.

Section 3 - Appeals

A member or officer of this Local, upon being found guilty by a Local trial court, may appeal as provided in Article XXI of the Union Constitution.

Section 4 - Local Trial Court

A trial court of this Local shall be composed of five (5) persons, other than members of the Executive Board, who are members of this Local and not parties to the proceedings, and who shall be selected by the Executive Board with the approval of the membership.

ARTICLE XVII - RECALL OF LOCAL OFFICERS

Any elected officer of this Local may be recalled in accordance with the provisions of Articles XX and XXII of the Union Constitution.

ARTICLE XVIII - AMENDMENTS TO LOCAL BY-LAWS

After adoption, proposals to amend these by-laws must be introduced in writing at a membership meeting and a vote shall be taken at the next membership meeting on the question whether a referendum shall be conducted.

ARTICLE XIX - AFFILIAT ION

1. This Local shall affiliate with the County and State Central Labor Bodies of the AFL-CIO.
2. Delegates to Central Labor Bodies of which this Local is affiliated shall be selected by the Local President with approval of the Executive Board.

ARTICLE XX - REFERENDUM OF THE LOCAL

1. The Local election committee shall submit any question to a referendum of the membership when directed to do so by action of a regular or special membership meeting or as otherwise provided in these By-laws.
2. Questions submitted to referendum shall be determined by a majority vote of those voting on the question.
3. Tally of votes on questions submitted to referendum by mail shall be observed by four members two pro and two con to the question appointed by the Executive Board.

ARTICLE XXI - FISCAL YEAR AND AUDIT

1. The fiscal year of this Local shall be from October 1st of each year to and including September 30th of the succeeding year.
2. The Financial records of this Local shall be audited by a Certified Public Accountant, at the end of each fiscal year. The results of such audit shall be made available for the inspection of any member of the Local.

ARTICLE XXII - OATH OF OFFICE

Each elected officer of the Local, after meeting all other qualifications, shall be duly installed upon taking the following oath:

“I (give name) hereby accept the office of (name of office) of Local (give Local No.), Communications Workers of America, with full knowledge of the responsibilities and duties of such office."

"I promise to faithfully discharge my duties according to the by-laws and rules of the Local and the Constitution and policies of the Union.”

"I further promise to give my successor in office all books and records in my possession. I shall at all-time endeavor to serve my Local and the Union to the best of my ability, so help me God."

ARTICLE XXIII – ADOPTION

These by-laws shall be adopted upon the approval of a majority of the members voting upon their adoption in the membership meeting call for that purpose. These by-laws adopted (5/61).

(Date)

APPENDIX A – List of By-law changes on June 2014

APPENDIX B – List of By-law changes on January 2017

APPENDIX C – List of By-law changes on December 2022